

# LESSON **07**

## AI for Jobs & Career

Build your profile. Apply with confidence.

SKILLS  
PEOPLE  
OPPORTUNITIES  
A BRIGHTER  
TOMORROW

AI  
OPENS  
MORE  
POSSIBILITIES



PEOPLE  
IDEAS  
SKILLS  
GROWTH

GOOD  
IDEAS  
BETTER  
OPPORTUNITIES

LEARN  
WORK  
GROW  
FURTHER

SKILLS

CONFIDENCE

OPPORTUNITIES



### GOAL

Learn how to use AI to improve your CV, LinkedIn profile, job applications, and interview preparation.



LEVEL

A2-B1



TIME

45-60 MIN

SKILLS  
JOBS  
CONFIDENCE  
A BRIGHTER  
TOMORROW

PEOPLE  
IDEAS  
CAREERS  
A BRIGHTER  
TOMORROW

# YOUR MISSION

Use English to move  
your career forward.



## MISSION

In this lesson, you will use AI to improve CV lines, write a LinkedIn-style summary, and prepare for better job opportunities.



## TRY THIS STARTER

“Write a professional summary for a customer service employee with strong communication and teamwork skills.”

## USE AI WELL

01



Show your  
real skills.

02



Be specific about  
your experience.

03



Sound confident,  
not fake.



**BETTER ENGLISH. BETTER OPPORTUNITIES.**

# KEY VOCAB

Career words that help you grow.

SAME  
WORDS  
BRIGHTER  
FUTURES

01



## CV

a document about your education and work.

02



## LINKEDIN

a professional networking platform.

03



## EXPERIENCE

work you have done before.

04



## SKILLS

things you can do well.

05



## ACHIEVEMENT

something good you successfully did.

06



## POSITION

the job you want or have.

07



## APPLY

ask for a job officially.

08



## INTERVIEW

a meeting for a job.

09



## STRENGTH

something you are very good at.

10



## SUMMARY

a short description of who you are.

11



## CAREER

your work life over time.

12



## GOAL

something you want to achieve.



Clear career English opens real doors.

SKILLS  
TODAY  
A BRIGHTER  
TOMORROW

# LANGUAGE TOOLS

Useful phrases for jobs, profiles, and applications.



## CV & EXPERIENCE

- ✓ Improve this CV bullet point.
- ✓ Make this sound more professional.
- ✓ Highlight my strongest achievement.
- ✓ Rewrite this for a customer service role.



## LINKEDIN & SUMMARY

- ✓ Write a short LinkedIn summary.
- ✓ Show my strengths clearly.
- ✓ Make it confident but natural.
- ✓ Keep it under 60 words.



## JOB APPLICATIONS

- ✓ Match my skills to this job.
- ✓ What should I say in the application?
- ✓ Make this clearer and stronger.
- ✓ Why am I a good fit?



**SHOW YOUR VALUE.**  
**SPEAK WITH CONFIDENCE.**

SKILLS  
JOBS  
CONFIDENCE  
A BRIGHTER  
TOMORROW

# PROMPT LAB

Build stronger career prompts.

Better Jobs  
Stronger Skills  
Global Opportunities  
A Brighter You



## BAD PROMPT

Help me get a job.

Too general.



## BETTER PROMPT

Write a CV for me.

Clearer, but still missing details.



## PRO PROMPT

Rewrite this CV bullet point for a customer service role. Keep it professional, clear, and achievement-focused in one sentence.

Job + task + tone + result = stronger career English.



BACKGROUND

+



JOB

+



TASK

+



TONE

=



**BACKGROUND + JOB + TASK + TONE =  
SMARTER CAREER PROMPTS**

PRACTICE  
APPLY  
LEVEL UP

# AI CHALLENGE

Turn your skills into a stronger profile.



**01**

## CHALLENGE

Follow the steps to build one real career prompt.



1 Choose one real job goal.



2 Add your skills and background.



3 Ask AI to improve the final version.



4 Use the final result in your profile or application.



MORE  
OPPORTUNITIES  
A BRIGHTER  
TOMORROW

**02**

## COPY THIS PROMPT



Write a professional LinkedIn summary for a recent graduate with communication, teamwork, and customer service skills. Keep it confident, clear, and natural.

**03**

## QUICK REVIEW



- 1 What is a CV?
- 2 What is an achievement?
- 3 Why is a summary useful?
- 4 What is the difference between skills and experience?
- 5 How can AI help with job applications?



## SPEAKING

Introduce yourself for a job in 30 seconds.